

How to get a job in a school or college

Callum Murphy
Portsmouth City Council

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PORTSMOUTH

**JOBS AND
OPPORTUNITIES**
FAIR 2024

***There's no
magic wand**



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Today's presentation
is about adding
some sparkle to
your job search

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To conjure up a job
in a school or college



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Tip 1 – Think about what you want

- What age group do you want to work with?
- Where do you want to be based?
- What type of job do you want?
- What type of work? (Full time, part time etc.)

Tip 2 – Research, research, research

- Look at jobs in your area
- Speak to schools and colleges
- Speak to friends who work in schools
- View job vacancies and see what qualifications you might need

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Tip 3 – Volunteer to work with children or young people

- Schools value experience (paid or voluntary)
- Community groups and other relevant organisations all count
- A basic DBS will be required – settings will pay for this
- If you are on the fence about working in a school or college, volunteering could be a good way to find out if it's for you

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Tip 4 –

Use your transferable skills

- Use parent/carer power – this is relevant!
- Organisation skills, team work and communication
- Think about past employment and volunteering

Tip 5 – Apply for a vacancy

- Update your CV
- Speak to schools or colleges you've volunteered at first
- Visit the Portsmouth City Council jobs portal and search for 'school jobs'
- Subscribe to the Teach Portsmouth newsletter
- Extend your search to other places

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Tip 6 – Apply for an apprenticeship

- Apprenticeships are a good option to build experience and gain a qualification
- The Learning Place, City of Portsmouth College and HSDC can support you
- Options to gain level two maths and English qualifications, if needed
- Go to 'findapprenticeship.service.gov.uk'

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Tip 7 – Attend more events

- If you want to work in a school or college in a support job, come to our next event
- Tuesday 23 April from 1:30pm – 3:30pm / 4pm – 6pm
- Central Library (Third floor)

SUPPORT AND TEACHING ASSISTANT JOBS FAIR

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How can today's event help you get a job?

- Talk to exhibitors about their vacancies
- Enrol on Teach Portsmouth taster sessions
- Speak to training providers about apprenticeships and short courses
- Attend other presentations



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Get involved...

- www.teachportsmouth.co.uk
- Email: teachportsmouth@portsmouthcc.gov.uk
- @teachportsmouth



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How to get a job in a School or College

Nathan Sibley – Talent and Inclusion Partner

The logo for HS DC, consisting of the letters 'HS' stacked above 'DC' in a bold, black, sans-serif font, enclosed within a black square border.

HS
DC

Teaching Opportunities

What Skills/Qualities are we looking for?

“They are understanding and easy to talk to”

“Non-judgemental and encourages me to push myself”

“Dedicated and committed to the group's success. Approachable and brings the content to life!”

“A teacher that cares”

“A unique ability to teach whilst having fun”

“Goes above and beyond. Encourages us to be the best version of ourselves”



Values



KINDNESS + RESPECT = INCLUSION & SUCCESS

Support roles

Senior Science Technician



Student Counsellor

Learning Support Assistant

Examinations Officer

Facilities Operative



Minibus Driver

How we can support you

**Numerous benefits –
Pension Scheme, Enhanced Annual Leave, Access to on-site
facilities (free gym membership), Wellbeing support**

**Full/part funding towards qualifications
(Apprenticeships, Degree, Technical & Vocational studies)**

**Teaching qualifications –
Can start these after you start working with us!**

Regular CPD, Staff development days!



Applying for a role

CV not accepted. Application form only.

Use the space provided to emphasise your skills, qualities and experience!

Please detail below all experience relevant to the advertised post and in particular your experience in relation to the areas identified in the job description/person specification. Please note - The box below will expand and so please do not feel as though you are only able to use the space initially provided. *

Between 0 and 5000 characters Mandatory

If you have been unable to provide complete employment/qualification history above, or have declared any gaps in employment, please use the space below to provide further detail. If you do not have anything further to add, please respond - N/A: *

Between 0 and 1000 characters Mandatory

Please detail below any unpaid work (for example: in the voluntary sector) or attendance at short courses by which you have obtained experience or skills relevant to the job vacancy. *

Between 0 and 5000 characters Mandatory

Please detail below the skills and expertise that you feel you can bring to this role. Please note - The box below will expand and so please do not feel as though you are only able to use the space initially provided. *

Between 0 and 5000 characters Mandatory



Thank you

How to get a job in a School or College:

- **Research the provider before completing your application. Look at their values and highlight where you meet these.**
- **Emphasise your commitment to development and education**
- **Use clear and concise language.**
- **If in doubt, contact the provider!**

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